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**Subject:** TGM FOR REQUIRED DOCUMENTATION FOR 25 DAYS EXTENSION APPLICATION  
**Date:** 24 May 2022

## 1. BACKGROUND

**SA CATS 171.03.13** (d) states that a Tolerance of + 30 days is applicable to the prescribed intervals. Flight Inspection unit(s) shall strive to ensure that flight inspection takes place as closely as possible to the prescribed intervals. If the previous inspection lasted more than one day, the interval shall be calculated from the date when the inspection started.

**SA CATS 171.03.13** (f) states that under exceptional circumstances, for facilities not using an extended inspection interval, the tolerance period of 30 days may be extended by a further period not exceeding 25 days. This extension shall be granted by the Director and shall be granted only if the Director is satisfied with the facility performance. This requires that:

- (i) Previous flight inspections do not have marginal results and do not show any tendency towards parameter drift.
- (ii) Monitor readings are stable.
- (iii) Ground checks where applicable are stable.
- (iv) No adverse reports have been received from users in the period since the last flight check.

## 2. PURPOSE:

The purpose of this technical guidance material is to assist applicants in submitting all required documentation for 25 days extension application and to ensure uniformity.

## 3. REQUIRED DOCUMENTATION FOR 25 DAYS EXTENSION APPLICATION FOR ILS




1. Signed motivation letter for the 25-days extension application
2. Previous flight inspection certificate and report
3. Post-flight calibration checks including ground checks
4. Latest ILS ground checks
5. Latest Localizer, Glide Path, and DME transmitter/transponder 1&2 operational status
6. Latest Localizer, Glide Path, and DME monitor readings
7. Fault reports (if any)
8. NOTAM (if any)
9. Adverse reports from users since last flight calibration (if any)

**Note:** Kindly ensure that the equipment status and monitor readings reflect current equipment status and should be captured at least 1 week or less before the application is sent to SACAA.

#### 4. REQUIRED DOCUMENTATION FOR 25 DAYS EXTENSION APPLICATION FOR VOR

1. Signed motivation letter for the 25-days extension application
2. Previous flight inspection certificate and report
3. Post-flight calibration checks including ground checks
4. Latest ILS ground checks
5. Latest VOR and DME transmitter/transponder 1&2 operational status
6. Latest VOR and DME monitor readings
7. Fault reports (if any)
8. NOTAM (if any)
9. Adverse reports from users since last flight calibration (if any)

**Note:** Kindly ensure that the equipment status and monitor readings reflect current equipment status and should be captured at least 1 week or less before the application is sent to SACAA.

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